

TRAC MEETING NOTES November 14, 2024

Attendees: Ginger Bulkeley, Chair (via Zoom)
Scott Sweet, Vice Chair
Tim Schad, Secretary
Kevin Noble
Jim Fitch
Public: Jeff Baillargeon (via Zoom)

Meeting was called to order at 5:30 PM.

- Motion made and seconded to accept the minutes from the 11/6/24 meeting.
- Kevin gave update on Upper Valley Lake Sunapee discussion. They are working on an estimate for us on the cost assessing and mapping culverts and drainage. Tim will check paved road mileage from DOT.
- Discussed information already provided. Various forms from Scott will be very helpful. He will review and simplify/eliminate redundant forms/information
- Group agreed that we do not have enough data to provide specific recommendations for specific roads at this time. The focus now is as follows:
 - Get mapping quote and make recommendation to selectmen
 - Use map data to create inventory of # of culvert, miles of road, by type.
 - This inventory, along with data on past frequency of paving, culvert repair, etc... will allow for the calculation of how many miles of road/culverts need to be repaired per year to keep up with Cornish road maintenance
 - This, along with cost per mile/per culvert, will allow for a proposed budget
- Group agreed that the best we can do for now, without the above information, is to recommend the PROCESS for the selectmen to follow as information becomes available after the committee ends.
- Discussed final report for selectmen due at end of December; what did they request, what is possible in that timeframe, what is most useful.
- Assigned areas of content as follows:
 - Mapping – Kevin
 - Road work best practices, how to's, resources – Scott & Tim
 - Try to create some estimates for Cost per mile, labor, subcontractors - Tim
 - Sample budget - Scott
 - Management, communication, website/record keeping – Ginger
 - Assemble information and draft report – Kevin

Meeting adjourned at 7:05 PM.